

Clear Acrylic Plaque Order Form

ORDERED BY:

Name: _____ Purchase Order #: _____

Company: _____

Address (no PO Boxes - include Room #): _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Fax: _____

E-mail Address: _____

Choose Your Items:

Qty	Header	Description	Price	Subtotal
PLAQUES				
		10.5" x 16" Acrylic with Header - holds 18 Name	\$151.80	
	<i>N/A</i>	10.5" x 16" Acrylic add on for names only-holds 24 Names	\$151.80	
PLATES: **Email a typed list of names exactly as they are to appear on plate.				
		Per Letter Engraving	Included	FREE
		Ea. Name plate ordered with Plaque	\$2.00	
		Ea. Name plate not ordered with Plaque	\$4.00	
SHIPPING: Ground ONLY				
		Shipping for Plaque/Plates - UPS	\$16.00	
		Shipping for Additional Plate(s) - USPS	\$5.00	
		Shipping for Additional Plate(s) - UPS	\$9.00	
<i>Header sample shown on next page</i>			Total Price of Items	
<i>Name Plate setup shown on next page</i>			Add Shipping	
<i>Only 22 characters allowed per line on Name Plate</i>			Subtotal	
Add 7% Tax for IN Residents ONLY				
Total Amount of order				

All plates ordered with a plaque will be affixed to plaque at no charge. (starting from top upper left, going down the first column.) Each plate engraved is an additional \$2.00 no matter how many letters or spaces are on the plate, when order together with plaque. If additional plates are needed at a later time, the price is \$4.00 each plus shipping. This is a custom, non-returnable order. We are not responsible for misspellings. Names must be typed in Excel or Word. Handwritten names will not be accepted. For a complete list of Terms and Conditions for the custom order, please see www.bardachawards.com



Plaques are CLEAR - shown in front of blue background

SHIP TO: check if same as "ordered by" address

Name: _____

Company: _____

Address (no PO Boxes - include Room #): _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ E-mail: _____

Name Plate Information: check if sending payment separate from file

File Name: _____

All names need to be provided as an electronic file (word, excel or text) and sent via email to sales@bardachawards.com Names will be engraved EXACTLY as received.

Name plates are affixed to plaque from top to bottom of column one, then starting at the top of column two in the exact order (first to last) as your name plate file. If mailing payment separately, include a copy of order form with emailed name plate file or send by fax.

Method of Payment: All orders must be prepaid

I have enclosed a Check or Money Order to: **Bardach Awards, Inc.** - Check # _____

Please charge my credit card MasterCard VISA American Express

Name on the Card: _____

Address (billing for the card): _____

City: _____ State: _____ Zip: _____

Card Number:

Expiration Date: / V Code: _____

Authorized User Name: _____

Authorized User Signature: _____
(Signature Required)

Mail Check with Order Form To:

Bardach Awards Promotional Products

Attn: NCC Recognition Program

4222 W. 86th Street

Indianapolis, IN 46268

Fax: 317-872-7481

Email Name Plate Information To:

sales@bardachawards.com

Questions?

Call Customer Service 317-872-7444

Ask for an NCC Plaque Specialist



Header Sample & Name Plate Setup



The National Certification Corporation recognizes the individuals listed below who have earned a prestigious NCC Certification

Listing of credentials for your certified staff:

- Inpatient Obstetric Nursing RNC-OB
- Neonatal Intensive Care Nursing RNC-NIC
- Maternal Newborn Nursing RNC-MNN
- Low Risk Neonatal Nursing RNC-LRN
- Neonatal Nurse Practitioner NNP-BC
- Women’s Health Care Nurse Practitioner WHNP-BC
- Electronic Fetal Monitoring C-EFM
- Neonatal Pediatric Transport C-NPT

Name Plate Setup

Names are centered on two separate lines with certifications on the 2nd line.

Each line should not have more than 22 characters

Example:

Elizabeth Jane Symthe
WHNP-BC, RNC-OB, ANP-BC

Recognition Plaque Samples

Acrylic Plaque with Header

10.5” x 16” holds 18 names

Acrylic Name Plate ONLY Plaque

10.5” x 16” holds 24 names



